

Letter No. -> CA/KTL/NHM/2024/955 District Health & Family Welfare Society, Kaithal

Date -> 21.6.2024

Advertisement

District Health & Family Welfare Society, Kaithal District invites applications on the prescribed format from the eligible candidate for filling up of the following contractual vacant posts (as approved in RoP) under various schemes of NHM programmes in different Health Institutions of District Kaithal, as per NHM selection criteria at the District Civil Surgeon Office, Kaithal, purely on contract basis initially upto 31 March 2025. (Candidate must go through the instructions uploaded on NHM Kaithal website i.e [nhmkaithal.org](http://nhmkaithal.org) before applying). Last date of submissions of application forms complete in all aspects is up to 02-07-2024. Information regarding this recruitment, if any, will be intimated on website [nhmkaithal.org](http://nhmkaithal.org). The number and details of various posts are as under:

Sr. No.	Name of Post	Programme	No. of Post	Proposed Qualification	Functional Pay Structure			Entry Level Pay/Remuneration	Remarks
					Name of Pay Band	Pay Band	Grade Pay		
1	District Account Manager (Sr. No. 367)	NHM	1 (General)	ESSENTIAL QUALIFICATION : (i) Chartered Accountant with one year experience with working knowledge of computerized accounting system (Tally) OR M. Com. with at least 55% marks and with at least two years working experience and knowledge of computerized accounting system(Tally) (ii) Hindi/Sanskrit upto matric.	PB-2	9300-34800	4600	18460/-	
2	District Data Manager (Sr. No. 243)	IDSP	1 (General)	ESSENTIAL QUALIFICATION : (i) Post Graduate Qualification in Computer Science OR BE in IT, Electronics Certificate course in data management or data analysis OR Two year experience in data management / MIS in a reputed institute / organization (ii) Hindi /Sanskrit up to Matric	PB-2	9300-34800	3200	12500/-	
3	Optometrist (Sr. No. 141)	RBSK	1 (General)	ESSENTIAL QUALIFICATION : (i) Degree or Diploma in optometry course from a recognized institution (ii) Two years post qualification experience in related field (iii) Hindi /Sanskrit up to Matric.	PB-1	5200-20200	2400	9840	

4	<p>Ayush Medical Officer Male=04 (CHC Siwan, CHC Guhla, CHC Kalayat, CHC Pundri)  (Sr. No. 395)</p>	RBSK	<p>4 – Male  3 (General)  1 (EWS- General)</p>	<p><b>1. Educational Qualification for AMO</b> (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. <b>Educational Qualification for UMO</b> (i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric. <b>Essential Qualification for HMO</b> (i) A degree in Homeopathy from the institute mentioned in second &amp; third schedule of Homoeopathy Central Council Act 1973. (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula. (iii) Hindi/Sanskrit upto Matric. <b>Essential Qualifications for Yoga</b> (i) A degree in BNYS from any university/Institution established by law and recognized by Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. (iii) Hindi/Sanskrit upto Matric. <b>Essential Qualifications for Siddha</b> (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government. (ii) Registered by Central council of Indian Medicine (CCIM) (iii) Minimum 2 years of post -qualification work iv) Hindi/ Sanskrit Upto Matric.</p>	PB-2	9300-34800	4800	18750/-	
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Ayush Medical  
Officer  
Female=01  
(CHC Siwan)  
(Sr. No. 395)

RBSK

1 - Female  
(General)

**I. Educational Qualification for AMO**  
(i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government.  
(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana  
(iii) Hindi/Sanskrit upto Matric.  
**Educational Qualification for UMO**  
(i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government.  
(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana  
(iii) Hindi/Sanskrit upto Matric.  
**Essential Qualification for HMO**  
(i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973.  
(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.  
(iii) Hindi/Sanskrit upto Matric.  
**Essential Qualifications for Yoga**  
(i) A degree in BNYS from any university/Institution established by law and recognized by Government.  
(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.  
(iii) Hindi/Sanskrit upto Matric.  
**Essential Qualifications for Siddha**  
(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.  
(ii) Registered by Central council of Indian Medicine (CCIM)  
(iii) Minimum 2 years of post -qualification work  
(iv) Hindi/ Sanskrit Upto Matric.

PB-2

9300-34800

4800

18750/-

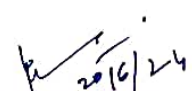
**Important Instructions:-**

- No TA/DA will be paid for coming for Document Verification.
- **Please carefully read selection criteria before filling the application form.**
- Applications will be accepted in the office of Civil Surgeon, Kaithal on all the working days up to 02-07-2024 up to 05:00 PM.
- Unfiled, incomplete and unsigned application forms will be considered as rejected.
- **Important Notice for all Candidates:-** Any sort of canvassing or influencing the officers related to selection and recruitment process would result in immediate disqualification of the candidate.
- Selection criteria for the above posts will be followed as per letter no. NHM/ Admin/HRC-1/2022-23/10885-905 dated 20.03.2023.
- Full particular along with **Name of the Post Applied For**, Contact No, Email- ID, Postal Address with Pin Code, two Passport size photo attested copies of Educational Qualification & Experience should be attached with the application.
- If a candidate applies for more than one post, he/she will have to apply separate application form with all relevant documents. One Application will be considered for one post only.
- District Authorities (CMO Office) has right to reject any application if found improper or having misleading information.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of Document Verification, date of which will be displayed on **NHM Kaithal website i.e nhmkaithal.org** Preference will be given to the candidate residing in local area and proof of residence will be required as per letter no. NHM/ Admin/HRC-1/2022-23/10885-905 dated 20.03.2023. for availing benefit of local area weightage, Proper valid Documents are to be attached mentioned in letter no. NHM/ Admin/HRC-1/2022-23/10885-905 dated 20.03.2023.
- **No documents will be accepted after submission of application form at any cost.**
- Number of Posts can be increased or decreased by the NHM.
- Post of reserve category will be filled up as per Haryana Government Policy. Candidates seeking selection under Ex- service man category will have to deposit eligibility certificate from respective Zila Sainak Board. To become eligible certificate must be issued/renewed before the date of this advertisement.
- All the posts are non-transferrable and the selected candidate will remain posted at the place of appointment.
- Any additional work/placement under NHM can be assigned by appointing authority.
- It is mandatory for staff to maintain H.Q and reside at the place of posting.
- List of eligible candidates and Document Verification date will be displayed on **NHM Kaithal website i.e nhmkaithal.org**
- In case of unsatisfactory performance and conduct the services shall be terminated. Service by laws governing the conditions of service of contractual employee of the State Health Mission, Haryana, 2018 will be fully applicable on the selected candidates.
- **Person having Criminal Case/FIR against them, are not eligible to apply for these posts.**
- **There must be no moral turpitude case pending against the applicant.**
- **The applicant must not be involved in any police case, anti-social activity.**
- The candidature of the candidate will be purely provisional for the post applied for. If it is found that candidate does not full fill any of eligibility criteria or information furnished by him/her is incorrect/false, his/her candidature/appointment/contract is liable to be terminated immediately.

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- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under performed under this contract, as he/she has been engaged for project financed by Government of India having specific tenure.
- Vide letter no 1/752/NHM/A4/2014/97391-429 dated 11.03.2014 O/o MD NHM Haryana, "There is no provision to allow private practice after duty times or on holidays to staff recruited under NHM"
- This office will not be responsible for any postal delay.

  
Civil Surgeon  
Kaithal

  
Dy. Civil Surgeon  
Kaithal